

# **WRITING**

**Knowledge, Skills & Progress** 





Pie Corbett's Talk for Writing teaching guide for progression in writing year by year .

# Points to note when using this guide:

- In the Punctuation & Terminology columns, any terms in bold are a statutory requirement of the National Curriculum in England.
- Terms highlighted in yellow are technical grammatical terms that will feature in the grammar tests in England from 2016. These are additional to the terms stated in the National Curriculum.
- Please be aware that according to DfE rules, for the purposes of the grammar test, exclamation sentences have to begin with 'What' or 'How'!

# 3 – 5 yrs (Early Years)

Text Structure	Sentence Construction	Word Structure / Language	Punctuation*	Terminology*
Introduce:	Introduce:	Introduce:	Introduce:	Introduce:
Planning Tool –Story map /story	Simple sentences	Determiners	Finger spaces	Finger spaces
mountain		the /a		
	Simple Connectives:	my	Full stops	Letter
Whole class retelling of story	and	your		
	who	an	Capital letters	Word
Understanding of beginning/ middle	until	this		
/ end	but	that		Sentence
		his		
Retell simple 5-part story:	Say a sentence, write and	her		Full stops
Once upon a time	read it back to check it	their		
First / Then / Next	makes sense.	some		Capital letter
But		all		
So	Compound sentences using	Prepositions:		Simile – 'like'
Finally,happily ever after	connectives (coordinating	up		
Non-fiction:	conjunctions)	down		
Factual writing closely linked to a	and / but	in		
story	-'ly' openers	into		
Simple factual sentences based	Luckily / Unfortunately,	out		
around a theme		to		
Names	'Run' - Repetition for rhythm:	onto		
Labels	e.g.	Adjectives e.g. old, little, big,		
Captions	He walked and he walked	small, quiet		
Lists	Repetition in description e.g.	Adverbs e.g. luckily,		
Diagrams	a lean cat, a mean cat	unfortunately, fortunately		
Message		Similes – using 'like'		

# 5 – 6 yrs (Year 1)

Text Structure	Sentence Construction	Word Structure/Language	Punctuation	Terminology
Consolidate Reception list	Consolidate Reception list	Consolidate Reception list	Consolidate	Consolidate:
	(See Connectives and Sentence		Reception list	
Introduce:	Signposts doc.)	Introduce:		Finger spaces
	Introduce:	Prepositions:	Introduce:	
Fiction:	Types of sentences:	inside	Capital Letters:	Letter
	Statements	outside	Capital letter for	
Planning Tools: Story map / story	Questions	towards	names	Word
mountain	Exclamations	across		
(Refer to Story-Type grids)		under	Capital letter for the	Sentence
	Simple Connectives:		personal pronoun I	
Plan opening around character(s),	and	Determiners:		Full stops
setting, time of day and type of	or	the a my your an this	Full stops	
weather	but	that his her their some		Capital letter
	so	all lots of many more	Question marks	
Understanding - beginning /middle	because	those these		Simile – 'like'
/end to a story	so that		Exclamation marks	
Understanding - 5 parts to a story:	then	Adjectives to describe		
	that	e.g. The old house	Speech bubble	Introduce:
Opening	while	The <b>huge</b> elephant		
Once upon a time	when		Bullet points	Punctuation
	where	Alliteration		
Build-up	Also as openers:	e.g. dangerous dragon		Question mark
One day	While	slimy snake		
	When			Exclamation mark*
Problem / Dilemma	Where	Similes using asas		
Suddenly,/ Unfortunately,	-'ly' openers	e.g. as tall as a house		Speech bubble
	Fortunately,Unfortunately,	as red as a radish		
Resolution	Sadly,			Bullet points
Fortunately,	Simple sentences e.g.			
	I went to the park.	Precise, clear language to		Singular/ plural
Ending	The castle is haunted.	give information e.g.		
Finally,	Embellished simple sentences	First, switch on the red		

	using adjectives e.g.	button.	Adjective
	The giant had an enormous beard.	Next, wait for the green	
	Red squirrels enjoy eating delicious	light to flash	Verbs
	nuts.		
Non-fiction:			Connective
	Compound sentences using		
Planning tools:	connectives (coordinating	Regular <b>plural noun</b>	Alliteration
text map / washing line	conjunctions)	suffixes -s or -es	
	and/or/but/so e.g.	(e.g. dog, dogs; wish,	Simile – 'as'
Heading	The children played on the swings	wishes)	
	and slid down the slide.		
Introduction	Spiders can be small <b>or</b> they can be	Suffixes that can be added	
Opening factual statement	large.	to verbs (e.g. helping,	
	Charlie hid <b>but</b> Sally found him.	helped, helper)	
Middle section(s)	It was raining <b>so</b> they put on their		
Simple factual sentences around a	coats.	How the <b>prefix</b> un-	
them	Complex sentences:	changes the meaning of	
	Use of 'who' (relative clause)	verbs and adjectives	
Bullet points for instructions	e.g.	(negation, e.g. unkind, or	
	Once upon a time there was a little	undoing, e.g. untie the	
Labelled diagrams	old woman <b>who</b> lived in a forest.	boat)	
	There are many children who like		
Ending	to eat ice cream.		
Concluding sentence			
	'Run' - Repetition for rhythm e.g.		
	He walked and he walked and he		
	walked.		
	Repetition for description		
	_		
	Repetition for description e.g. a lean cat, a mean cat a green dragon, a fiery dragon		

# 6 - 7 yrs (Year 2)

Text Structure	Sentence Construction	Word Structure/Language	Punctuation	Terminology
Consolidate Year 1 list	Consolidate Year 1 list	Consolidate Year 1 list	Consolidate Year 1	Consolidate:
Introduce:	Introduce:	Introduce:	list	
	(See Connectives and Sentence		Introduce:	Punctuation
Fiction	Signposts doc.)	Prepositions:		<ul> <li>Finger spaces</li> </ul>
Secure use of planning tools: Story map		behind above along	Demarcate	• Letter
/ story mountain / story grids/ 'Boxing-	Types of sentences:	before between after	sentences:	Word
up' grid	Statements		Capital letters	Sentence
(Refer to Story Types grids)	Questions	Alliteration		Full stops
	Exclamations	e.g. wicked witch	Full stops	Capital letter
Plan opening around character(s),	Commands	slimy slugs		Question mark
setting, time of day and type of weather			Question marks	Exclamation
	-'ly' starters	Similes usinglike		mark*
Understanding 5 parts to a story with	e.g. Usually, Eventually, Finally,	e.g.	Exclamation marks	Speech bubble
more complex vocabulary	Carefully, Slowly,	like sizzling sausages		Bullet points
		hot like a fire	Commas to	bunce points
Opening e.g.	Vary openers to sentences		separate items in a	Singular/ plural
In a land far away		Two adjectives to	list	Singulary plants
One cold but bright morning	Embellished simple sentences using:	describe the noun		Adjective
Build-up e.g.	adjectives e.g. The boys peeped	e.g.	Comma after –ly	Verb
Later that day	inside the dark cave.	The scary, old woman	opener	Connective
Problem / Dilemma e.g.	adverbs e.g. Tom ran quickly down	Squirrels have long, bushy	e.g.	Alliteration
To his amazement	the hill.	tails.	Fortunately,Slow	Simile – 'as'/ 'like'
Resolution e.g.			ly,	Simile day like
As soon as	Secure use of compound sentences	Adverbs for description	Speech bubbles	
Ending e.g.	(Coordination) using connectives:	e.g.	/speech marks for	
Luckily, Fortunately,	and/or/but/so	Snow fell gently and	direct speech	
	(coordinating conjunctions)	covered the cottage in the	<b>Implicitly</b>	
Ending should be a section rather than		wood.	understand how to	Introduce:
one final sentence e.g. suggest how the	Complex sentences (Subordination)		change from	
main character is feeling in the final	using:	Adverbs for information	indirect speech to	Apostrophe
situation.	Drop in a relative clause:	e.g.	direct speech	(contractions and
	who/which e.g.	Lift the pot carefully onto		singular possession)

#### Non-Fiction

Introduce:

Secure use of planning tools: Text map / washing line / 'Boxing –up' grid Introduction:

Heading Hook to engage reader Factual statement / definition Opening question

#### Middle section(s)

Group related ideas / facts into sections Sub headings to introduce sentences /sections

Use of lists – what is needed / lists of steps to be taken Bullet points for facts Diagrams Ending

Make final comment to reader Extra tips! / Did-you-know? facts / True or false?

The consistent use of **present tense** versus **past tense** throughout texts

Use of the **continuous** form of **verbs** in the **present** and **past tense** to mark actions in progress (e.g. *she is drumming, he was shouting*)

Sam, **who** was lost, sat down and cried.

The Vikings, **who** came from Scandinavia, invaded Scotland.

The Fire of London, **which** started in Pudding Lane, spread quickly.

# Additional subordinating conjunctions:

what/while/when/where/ because/ then/so that/ if/to/until e.g. **While** the animals were munching breakfast, two visitors arrived During the Autumn, **when** the weather is cold, the leaves fall off the trees.

#### Use long and short sentences:

Long sentences to add description or information. Use short sentences for emphasis.

## **Expanded noun phrases**

e.g. lots of people, plenty of food

### List of 3 for description

e.g. He wore old shoes, a dark cloak and a red hat.

African elephants have long trunks, curly tusks and large ears.

the tray.

The river quickly flooded the town.

Generalisers for information, e.g.

Most dogs....
Some cats....

Formation of **nouns** using **suffixes** such as –ness, –er

Formation of adjectives

using **suffixes** such as -ful, -less

(A fuller list of **suffixes** can be found in the spelling appendix.)

Use of the **suffixes** –er and –est to form comparisons of **adjectives** and **adverbs** 

Apostrophes to mark contracted forms in spelling e.g. don't, can't Apostrophes to mark singular possession e.g. the

cat's name

Commas for description

'Speech marks'

Suffix

Verb / adverb

Statement question exclamation Command (Bossy verbs)

Tense (past, present, future) ie not in bold

Adjective / noun

Noun phrases

Generalisers

Subordinating conjunctions

# 7 – 8 yrs (Year 3)

Text Structure	Sentence Construction	Word / Language	Punctuation	Terminology
Consolidate Year 2 list	Consolidate Year 2 list	Consolidate Year 2	Consolidate Year	Consolidate:
Introduce:	Introduce:	list	2 list	
			Introduce:	Punctuation
Fiction	Vary long and short sentences:	Introduce:		<ul> <li>Finger spaces</li> </ul>
Secure use of planning tools:	Long sentences to add description or		Colon before a	• Letter
Story map /story mountain / story grids /	information.	Prepositions	list e.g. What you	Word
'Boxing-up' grid	Short sentences for emphasis and making	Next to by the side	need:	<ul> <li>Sentence</li> </ul>
(Refer to Story-Type grids)	key points e.g.	of		<ul> <li>Statement</li> </ul>
	Sam was really unhappy.	In front of during	Ellipses to keep	question
Plan opening around character(s), setting,	Visit the farm now.	through	the reader	exclamation
time of day and type of weather		throughout	hanging on	Command
	Embellished simple sentences:	because of		<ul> <li>Full stops</li> </ul>
Paragraphs to organise ideas into each	Adverb starters to add detail e.g.		Secure use of	<ul> <li>Capital letter</li> </ul>
story part	Carefully, she crawled along the floor of the	Powerful verbs	inverted commas	<ul> <li>Question mark</li> </ul>
	cave	e.g. stare, tremble,	for direct speech	<ul> <li>Exclamation mark</li> </ul>
Extended vocabulary to introduce 5 story	Amazingly, small insects can	slither		<ul> <li>Speech bubble</li> </ul>
parts:	Adverbial phrases used as a 'where', 'when'		Use of commas	<ul> <li>'Speech marks'</li> </ul>
Introduction –should include detailed	or 'how' starter (fronted adverbials)	Boastful Language	after fronted	<ul> <li>Bullet points</li> </ul>
description of setting or characters	A few days ago, we discovered a hidden	e.g. magnificent,	adverbials (e.g.	<ul> <li>Apostrophe</li> </ul>
<b>Build-up</b> –build in some suspense towards	box.	unbelievable,	Later that day, I	(contractions only)
the problem or dilemma	At the back of the eye, is the retina.	exciting!	heard the bad	<ul> <li>Commas for</li> </ul>
Problem / Dilemma –include detail of	In a strange way, he looked at me.		news.)	sentence of 3 -
actions / dialogue	Prepositional phrases to place the action:	More specific /		description
Resolution - should link with the problem	on the mat; behind the tree, in the air	technical vocabulary		
Ending – clear ending should link back to		to add detail		Singular/ plural
the start, show how the character is	Compound sentences (Coordination)	e.g.		Suffix
feeling, how the character or situation has	using connectives:	A few dragons of		
changed from the beginning.	and/or/but/so/for/nor/yet	this variety can		Adjective / noun / Noun
	(coordinating conjunctions)	breathe on any		phrases Verb / adverb
	Barrelan assertance	creature and turn it		
	Develop complex sentences	to stone		Bossy verbs
	(Subordination) with range of	immediately.		Tense (past, present,

#### Non-Fiction

#### Introduce:

#### Secure use of planning tools:

e.g. Text map, washing line, 'Boxing –up' grid, story grids

**Paragraphs** to organise ideas around a theme

#### Introduction

Develop hook to introduce and tempt reader in e.g.

Who....? What....? Where....? Why....? How....?

#### Middle Section(s)

Group related ideas /facts into paragraphs Sub headings to introduce sections / paragraphs

Topic sentences to introduce paragraphs Lists of steps to be taken

Bullet points for facts Flow

diagram

**Develop Ending** Personal

response Extra information / reminders e.g. Information boxes/ Five Amazing Facts

Wow comment

Use of the perfect form of verbs to mark relationships of time and cause e.g. I have written it down so I can check what it said. Use of present perfect instead of simple past. He has left his hat behind, as opposed to He left his hat behind.

subordinating conjunctions

# (See Connectives and Sentence Signposts doc.)

-'ing' clauses as starters e.g.

Sighing, the boy finished his homework. Grunting, the pig lay down to sleep.

# Drop in a relative clause using: who/whom/which/whose/ that e.g.

The girl, **whom** I remember, had long black hair.

The boy, **whose** name is George, thinks he is very brave.

The Clifton Suspension bridge, **which** was finished in 1864, is a popular tourist attraction.

#### Sentence of 3 for description e.g.

The cottage was almost invisible, hiding under a thick layer of snow and glistening in the sunlight.

Rainbow dragons are covered with many different coloured scales, have enormous, red eyes and swim on the surface of the water.

## Pattern of 3 for persuasion e.g.

Visit, Swim, Enjoy!

# Topic sentences to introduce non-fiction paragraphs e.g.

Dragons are found across the world.

# Dialogue -powerful speech verb

e.g. "Hello," she whispered.

Drops of rain pounded on the corrugated, tin roof.

Nouns formed from prefixes e.g. auto... super...anti...

Word Families based on common words e.g. teacher –teach, beauty – beautiful

Use of determiners a or an according to whether next word begins with a vowel e.g. a rock, an open box

#### future)

Connective Generalisers

Alliteration Simile – 'as'/ 'like'

- Word family
- Conjunction
- Coordinating conjunction
- Subordinating conjunction
- Clause
- Subordinate clause
- Adverb
- Preposition
- Direct speech
- Inverted commas
- Prefix
- Consonant/Vowel
- Determiner
- Synonyms
- Relative clause
- Relative pronoun
- Imperative
- Colon for instructions

# 8 – 9 yrs (Year 4)

Text Structure	Sentence Construction	Word Structure/	Punctuation	Terminology
Text Structure  Consolidate Year 3 list  Introduce: Secure use of planning tools: e.g. story map /story mountain /story grids /'Boxing-up' grids (Refer to Story Types grids)  Plan opening using: Description /action	Consolidate Year 3 list Introduce: Standard English for verb inflections instead of local spoken forms Long and short sentences: Long sentences to enhance description or information	Language Consolidate Year 3 list Introduce: Prepositions at underneath since towards beneath beyond  Conditionals -	Consolidate Year 3 list Introduce: Commas to mark clauses and to mark off fronted adverbials Full punctuation for	Consolidate: Punctuation  Finger spaces  Letter  Word  Sentence  Statement question exclamation Command
Paragraphs: to organise each part of story to indicate a change in place or jump in time Build in suspense writing to introduce the dilemma	Short sentences to move events on quickly e.g. It was midnight.     It's great fun.  Start with a simile e.g. As curved as a ball, the moon shone brightly in the night sky. Like a wailing cat, the ambulance screamed down the road.	could, should, would  Comparative and superlative adjectives e.g. smallsmallersm allest	direct speech: Each new speaker on a new line Comma between direct speech and reporting clause e.g. "It's late," gasped Cinderella!	<ul> <li>Full stops</li> <li>Capital letter</li> <li>Question mark</li> <li>Exclamation mark</li> <li>'Speech marks'</li> <li>Direct speech</li> <li>Inverted commas</li> <li>Bullet points</li> <li>Apostrophe</li> </ul>
Developed 5 parts to story Introduction Build-up Problem / Dilemma Resolution Ending  Clear distinction between resolution and ending. Ending should include reflection on events or the characters.	Secure use of simple / embellished simple sentences  Secure use of compound sentences (Coordination) using coordinating conjunction and / or / but / so / for / nor / yet (coordinating conjunctions)  Develop complex sentences: (Subordination) Main and subordinate clauses with range of	Proper nouns- refers to a particular person or thing e.g. Monday, Jessica, October, England  The grammatical difference	Apostrophes to mark singular and plural possession (e.g. the girl's name, the boys' boots) as opposed to s to mark a plural	(contractions only)  Commas for sentence of 3 – description, action Colon - instructions  Singular/ plural Suffix/ Prefix Word family Consonant/Vowel  Adjective / noun / noun

#### Non-Fiction

#### Secure use of planning tools:

Text map/ washing line/ 'Boxing -up' grid

Paragraphs to organise ideas around a theme
Logical organisation
Group related paragraphs
Develop use of a topic sentence
Link information within
paragraphs with a range of connectives.

Use of bullet points, diagrams
Introduction

# Middle section(s)

#### **Ending**

Ending could Include personal opinion, response, extra information, reminders, question, warning, encouragement to the reader

Appropriate choice of pronoun or noun across sentences to aid cohesion subordinating conjunctions.

(See Connectives and Sentence Signposts doc.)

#### -'ed' clauses as starters e.g.

Frightened, Tom ran straight home to avoid being caught.

Exhausted, the Roman soldier collapsed at his post.

#### Expanded -'ing' clauses as starters e.g.

Grinning menacingly, he slipped the treasure into his rucksack.

Hopping speedily towards the pool, the frog dived underneath the leaves.

#### Drop in -'ing' clause e.g.

Jane, laughing at the teacher, fell off her chair.
The tornedo, sweeping across the city, destroyed the houses.

#### Sentence of 3 for action e.g.

Sam rushed down the road, jumped on the bus and sank into his seat.

The Romans enjoyed food, loved marching but hated the weather.

## Repetition to persuade e.g.

Find us to find the fun

<u>Dialogue - verb + adverb - "Hello," she</u> whispered, shyly.

Appropriate choice of **pronoun** or **noun** within a **sentence** to avoid ambiguity and repetition

## **between plural** and **possessive** –s

Standard English forms for verb inflections instead of local spoken forms (e.g. we were instead of we was, or I did instead of I done)

#### phrase Verb / Adverb

Bossy verbs - imperative

Tense (past, present, future)

Connective

Conjunction

Preposition

**Determiner**/ generaliser

Clause

#### Subordinate clause

Relative clause

Relative pronoun

Coordinating conjunction Subordinating conjunction

Alliteration Simile – 'as'/ 'like' Synonyms

- Pronoun
- Possessive pronoun
- Adverbial
- Fronted adverbial
- Apostrophe plural possession

# 9 - 10 yrs (Year 5)

Text Structure	Sentence Construction	Word Structure / Language	Punctuation	Terminology	
Consolidate Year 4 list	Consolidate Year 4 list Introduce:	Consolidate Year 4 list	Consolidate Year 4 list	Consolidate:	
Introduce:	Relative clauses beginning with	Introduce:	Introduce:	Punctuation	
Secure independent use of planning	who, which, that, where, when,			<ul> <li>Letter/ Word</li> </ul>	
tools	whose or an omitted relative	Metaphor	Rhetorical question	Sentence	
Story mountain /grids/flow diagrams	pronoun.			<ul> <li>Statement</li> </ul>	
(Refer to Story Types grids)		Personification	Dashes	question	
	Secure use of simple /			exclamation	
Plan opening using:	embellished simple sentences	Onomatopoeia	Brackets/dashes/commas	Command	
Description /action/dialogue			for parenthesis	<ul> <li>Full stops/ Capitals</li> </ul>	
	Secure use of compound	Empty words		<ul> <li>Question mark</li> </ul>	
Paragraphs: Vary	sentences	e.g. someone,	Colons	<ul> <li>Exclamation mark</li> </ul>	
connectives within paragraphs to		somewhere was out to		<ul> <li>'Speech marks'</li> </ul>	
build cohesion into a paragraph	Develop complex sentences:	get him	Use of commas to clarify	<ul> <li>Direct speech</li> </ul>	
Use change of place, time and action	(Subordination)		meaning or avoid	<ul> <li>Inverted commas</li> </ul>	
to link ideas across paragraphs.	Main and subordinate clauses	Developed use of	ambiguity	<ul> <li>Bullet points</li> </ul>	
	with full range of conjunctions:	technical language		<ul> <li>Apostrophe</li> </ul>	
Use 5 part story structure	(See Connectives and Sentence			contractions/	
Writing could start at any of the 5	Signposts doc.)			possession	
points.		Converting nouns or		Commas for sentence of	
This may include flashbacks	Expanded –ed clauses as	adjectives into verbs		3 – description, action	
Introduction –should include action	starters e.g.	using <b>suffixes</b> (e.g. –		<ul> <li>Colon – instructions</li> </ul>	
/ description -character or setting /	Encouraged by the bright	ate; –ise; –ify)		<ul> <li>Parenthesis / bracket /</li> </ul>	
dialogue	weather, Jane set out for a long			dash	
Build-up –develop suspense	walk.	Verb prefixes (e.g.			
techniques	Terrified by the dragon, George	dis-, de-, mis-, over-		Singular/ plural	
Problem / Dilemma –may be more	fell to his knees.	and re-)		Suffix/ Prefix	
than one problem to be resolved				Word family	
Resolution –clear links with dilemma	Elaboration of starters using			Consonant/Vowel	
Ending –character could reflect on	adverbial phrases e.g.				
events, any changes or lessons, look	Beyond the dark gloom of the			Adjective / noun / noun phrase	

forward to the future ask a question.

Non-Fiction

Introduce:

**Independent planning** across all genres and application

Secure use of range of layouts suitable to text.

Structure:

Introduction / Middle / Ending

Secure use of paragraphs:

Use a variety of ways to open texts and draw reader in and make the purpose clear

Link ideas within and across paragraphs using a full range of connectives and signposts Use rhetorical questions to draw reader in

Express own opinions clearly

Consistently maintain viewpoint

Summary clear at the end to appeal directly to the reader

cave, Zach saw the wizard move. Throughout the night, the wind howled like an injured creature.

Drop in -'ed' clause e.g.

Poor Tim, exhausted by so much effort, ran home. The lesser known Bristol dragon, recognised by purple spots, is rarely seen.

Sentence reshaping techniques

e.g. lengthening or shortening sentence for meaning and /or effect

Moving sentence chunks (how, when, where) around for different effects e.g.

The siren echoed loudly ....through the lonely streets ....at midnight

Use of rhetorical questions

Stage directions in speech

(speech + verb + action) e.g. "Stop!" he shouted, picking up the stick and running after the thief.

Indicating degrees of possibility using modal verbs (e.g. might, should, will, must) or adverbs (perhaps, surely)

Verb / Adverb

Bossy verbs - imperative

Tense (past, present, future)

Conjunction / Connective

Preposition

Determiner/ generaliser

Pronoun – relative/ possessive

Clause

Subordinate/ relative clause

**Adverbial** 

Fronted adverbial

Alliteration Simile – 'as'/ 'like' Synonyms

- Relative clause/ pronoun
- Modal verb
- Parenthesis
- Bracket- dash
- Determiner
- Cohesion
- Ambiguity
- Metaphor
- Personification
- Onomatopoeia
- Rhetorical question
- Tense: present and past progressive;

# 10 - 11 yrs (Year 6)

Text Structure	Sentence Construction	Word Structure /	Punctuation	Terminology
Consolidate Venue I list	Consolidate Wass 5 list	Language	Consolidate Wass 5 list	Consolidate
Consolidate Year 5 list	Consolidate Year 5 list	Consolidate Year 5 list	Consolidate Year 5 list	Consolidate: Punctuation
Socure independent planning	Secure use of simple /	Build in literary feature	Use of the semi-colon,	
Secure independent planning	• •		colon and dash to indicate a	Letter/ Word
across story types using 5 part	embellished simple	to create effects e.g.		Sentence
story structure.	sentences	alliteration,	stronger subdivision of a	Statement
Include suspense, cliff hangers,	Samue was af assument	onomatopoeia, similes,	sentence than a comma.	question
flashbacks/forwards,	Secure use of compound	metaphors	Use of colon to introduce a	exclamation Command
time slips	sentences	The difference between	list and semi-colons within	
Start story at any point of the 5		The difference between	lists.	Full stops/ Capitals
part structure	Secure use of complex	vocabulary typical of		Question mark
Maintain plot consistently	sentences:	informal speech and	Punctuation of bullet points	Exclamation mark
working from plan	(Subordination)	vocabulary appropriate	to list information.	'Speech marks'
	Main and subordinate	for formal speech and		<ul> <li>Direct speech</li> </ul>
Paragraphs -Secure use of linking	clauses with full range of	writing (e.g. said versus	How hyphens can be used	<ul> <li>Indirect speech</li> </ul>
ideas within and across	conjunctions:	reported, alleged, or	to avoid ambiguity (e.g.	<ul> <li>Inverted commas</li> </ul>
paragraphs		claimed in formal	man eating shark versus	<ul> <li>Bullet points</li> </ul>
	Active and passive verbs to	speech or writing)	man-eating shark, or	<ul> <li>Apostrophe contractions/</li> </ul>
Secure development of	create effect and to affect		recover versus re-cover)	possession
characterisation	presentation of information	How words are related		<ul> <li>Commas for sentence of 3</li> </ul>
	e.g.	as synonyms and		<ul> <li>description, action,</li> </ul>
Non-fiction:	Active: Tom accidently	antonyms e.g. big/		views/opinions, facts
	dropped the glass.	large / little		<ul> <li>Colon – instructions</li> </ul>
Secure planning across non-	Passive: The glass was			<ul> <li>Parenthesis</li> </ul>
fiction genres and application	accidently dropped by Tom.			Bracket- dash
	Active: The class heated the			Didence dusii
Use a variety of text layouts	water.			Singular/ plural
appropriate to purpose	Passive: The water was			Suffix/ Prefix
	heated.			Word family
Use range of techniques to				Consonant/Vowel
involve the reader –comments,	Developed use of rhetorical			Consolidity vower
questions, observations,	questions for persuasion			Adjective / noun / noun phrase

rhetorical questions

Express balanced coverage of a topic

Use different techniques to conclude texts

Use appropriate formal and informal styles of writing

Choose or create publishing format to enhance text type and engage the reader

Linking ideas across paragraphs using a wider range of **cohesive devices**:

semantic **cohesion** (e.g. repetition of a **word** or phrase), grammatical connections (e.g. the use of **adverbials** such as on the other hand, in contrast, or as a consequence), and **elision** Layout devices, such as headings, sub-headings, columns, bullets, or tables, to structure text

Expanded **noun phrases** to convey complicated information concisely (e.g. the boy that jumped over the fence is over there, or the fact that it was raining meant the end of sports day)

The difference between structures typical of informal speech and structures appropriate for formal speech and writing (such as the use of question tags, e.g. He's your friend, isn't he?, or the use of the subjunctive in some very formal writing and speech) as in If I were you.

Verb / Adverb

Bossy verbs - imperative

Tense (past, present, future) modal verb

Conjunction / Connective

Preposition

**Determiner/** generaliser

Pronoun – relative/ possessive

Clause

Subordinate / relative clause

Adverbial

Fronted adverbial

Rhetorical question

Present and past progressive present perfect; past perfect

Cohesion Ambiguity

Alliteration

Simile - 'as'/ 'like'

Synonyms

Metaphor

Personification

Onomatopoeia

- Active and passive voice
- Subject and object
- Hyphen
- Synonym, antonym
- Colon/ semi-colon
- Bullet points
- Ellipsis
- Subjunctive