



St. Andrew's CEVA Primary School
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2nd November 2020

FOUNDATION GOVERNOR POSITIONS

Dear Parents,

I write as the Chair of Governors for the Governing Body of St Andrews to advise that there are currently 3 (three) Foundation Governor vacancies. Foundation Governors differ from Parent Governors in one major respect, this being that the governor will be a regular attendee of a local church.

There is a short description overleaf of the role of a Foundation Governor. If you wish to apply for the role or wish to know more information, please email the Chair of Governors at p.lightfoot@standrewsceva.uk. Further information on the process can be found on the Diocese of Peterborough website.

The governing body is active in the life of the school and representatives can be seen at many of the events held in the school. We are looking for additional people to help us in the pursuit of raising standards for all pupils. This involves promoting a strategic overview for the school, acting as a critical friend and ensuring that the staff and management are held to account.

Yours sincerely,

Mr. P. Lightfoot
Chair of Governors

The Role of Foundation Governors at St. Andrew's CEVA Primary School

Foundation Governors have equal rights and status with all other governors. They should take part in all aspects of the work of the Governing Body provided they do not have a personal or pecuniary interest. The Governance Handbook has much information to support and guide governors. www.nga.org.uk/

The Governing Body ensures that its induction of new governors includes advice and guidance on the role of governors and training is provided. Each new governor is allocated a mentor who they can 'shadow', until they have received induction training and are confident to commit to the work of the Governing Body as an independent member.

The Governing Body should agree what decisions arising from governors' meetings can be shared with parents (not who said what) unless the matter is confidential. If the matter is confidential it should not be shared with anyone else. If the matter is sensitive, the Governing Body should discuss and agree how the information will be communicated. The Governing Body as a whole has a responsibility for communication with parents.

Like all governors, a Foundation Governor brings his/her own perspective and experience to the Governing Body, and in company with all other governors must aim to offer the school the following:

- **an understanding and promotion of the School's values and strategic development and identity from a church school perspective.**
- **time to prepare for and attend governors' meetings and other school events.**
- **a concern for the whole school and its role in the parish and local community.**
- **a willingness to learn about developments in education from the Headteacher and staff and by attendance at Diocesan and other training for governors.**
- **an understanding of the governing body's relationship with the Headteacher.**
- **a willingness to be a good team member, working harmoniously with fellow governors and school staff.**
- **an ability to maintain confidentiality in many areas of governors' work.**

A person specification for a Foundation Governor would include the following:-

Qualifications

- a commitment to the education of children

Skills

- the ability to be a good listener and express opinions with confidence
- a willingness to make use of wide ranges of information and data

Knowledge/expertise

- the ability to develop specific knowledge and understanding of the school and its community and an understanding of LEA policies.

Personal qualities

- fairness and a commitment to equal opportunities
- a commitment to securing the best educational outcomes for young people
- the ability to work as a member of a team with tact and diplomacy
- the ability to respect confidentiality
- a willingness to participate in training and self-evaluation

Full Governing Body meetings are held at least once every term and committee meetings, which comprise of a smaller group of governors, are held usually every term.

The committees which the school currently has are:

Admissions Committee

Finance and Personnel Committee

Safeguarding Committee

Learning Provision Committee

Performance Management Committee

All Governors are expected to be a member of at least one of the above committees.